



*Wateree Community Actions, Inc.*

## **Job Announcement**

### **Bus Driver**

Wateree Community Actions, Inc. (WCAI) is seeking committed persons to function as a Bus Driver in our Head Start program. We currently have one position ready to be filled for the new school year in Sumter county. WCAI is a private, non-profit 501 (c) (3) corporation that has been providing high quality, comprehensive head start Educational Services within Clarendon, Lee, Kershaw, and Sumter counties for nearly 50 years. Wateree has 10 Head Start centers all of which are NAEYC certified. We are a leader within our industry and we strive for excellence.

Competitive wages and benefits including affordable medical, dental and vision insurance coverage, 100% company-paid life insurance, 403b with a company match, paid time off and paid holidays. Join our team!

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<b>Reports to:</b>	Transportation Specialist
<b>Classification:</b>	Non-Exempt
<b>Department/Site:</b>	Head Start/ 1-Sumter

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#### **Major Functions:**

Responsible for providing safe transportation between the home and Head Start Center's for bus occupants.

#### **Essential Functions:**

- Responsible for abiding by current State motor vehicle laws, rules, and regulations while driving and when transporting children
- Abide by and have knowledge of Department of Transportation, and Head Start guidelines for transporting children
- Must attend all trainings
- Perform other duties as assigned

#### **Knowledge and Abilities:**

- Must be able to use judgement to make clear and concise decisions for the safe transportation of children

#### **Education and Experience:**

- Valid South Carolina CDL and Driver's License with S Endorsement
- At least 1 year bus driving experience
- At least 1 year custodial services experience

#### **Other Requirements:**

- Must have a current physical exam and TB screening, and submit to each every two years
- Must have a current first aid certificate and CPR training or must obtain within 3 months following hire
- Must successfully pass a SLED/FBI background check
- Ability to respond positively to Child Abuse/Neglect clearance check and criminal records check

#### **Physical Demands:**

Lift up to 10-40 lbs. occasionally

Stand, walk, bend stoop, and crawl on regular basis

**To Apply**

Please go to our website at <https://www.wcai.org/> to retrieve the application. Click on our About Us section then click on join our staff to get to the application. Once the application is complete it can be e-mailed to [admin@wcai.org](mailto:admin@wcai.org).

*Wateree Community Actions, Inc. is an equal opportunity employer, and does not discriminate based on a person's race, color, religion, disability, age, sex, veteran status, genetic information, national origin or any protected category*